Call to Order: Barbara Pray, President, called the meeting to order at 10:00 am.

Invocation: Larry DeCarolis gave the invocation.

Minutes:
The minutes of the December 6, 2016 Residents’ Council Meeting, the 2017 Annual Meeting and the January 24, 2017 Residents’ Council Meeting were accepted and duly filed.

Report of Executive Director: Howard DeWitt’s report is filed with the minutes.

Report of Officers:
President: Barbara Pray
Barbara announced that at today’s meeting committee chairs will sit in assigned seats in order to make the meeting move more smoothly. She reminded council members about the effective way to hold the microphone. She asked committee chairs to submit a formal written report to the secretary and president prior to each meeting. Neighborhood chairs do not need to submit written reports. All files should be shared in the PDF format.

Vice President: Larry DeCarolis
The morning after the January 24 Meeting of the Residents’ Council, a meeting was held for all neighborhood representatives to get acquainted with each other, review an updated version of the neighborhood representative guidelines booklet, and to discuss other issues and questions of common interest.

Treasurer: Earl Powell’s report is filed with the minutes.

Local Committee Representative: Jane Johnson
I look forward to being a part of the CV Resident’s Council as Local Church Coordinator and learning more about the duties and responsibilities of the committee. I will be meeting with a Committee from the local churches in Durham this afternoon.

NCCRA Representative: Judith Moore
We currently have 186 lifetime members and 51 annual members for a total of 237 or a little more than half of our Independent Living residents. Due to high attrition among our residents, keeping the membership numbers up is a constant battle. I have found the best method of attracting members is through personal contact and I depend on you as members of our Association to exemplify your leadership role by maintaining your membership and promoting the organization in your neighborhoods; this is particularly important as new neighbors move in. In my own neighborhood of some 42 residents, 40 are currently members—probably a percentage record on campus. Here on Council, all the officers except one are members, and all except one of the committee chairs belong. We have a number of new neighborhood reps this year; currently seven do not belong. This week I will put membership flyers in the cubbies of our Council non-members. I urge you to become a member and return the form and your check to me.
Croasdaile Village and NorCCRA are sponsoring a month-long program in March called “My Life, My Legacy; How to Depart in Peace…and Not Leave a Mess.” We learned about this program through our Eastern Region NorCCRA and have adapted it to fit our own community. The primary sessions will be held on five Friday afternoons at 2:00 PM in Ponder. Speakers will include Dr. Heidi White, Mary McCaffrey-Murphy, Laurie Hayes Coffman, Denise Waters, and an elder law attorney. There will also be supplementary sessions, held throughout each week on Tuesday afternoons at 2:00 PM in Ponder which will include films as well as speakers. The program is meant to assist residents in acquiring and organizing documents needed in the event of hospitalization, diagnosis with a terminal illness, making final arrangements, and disposal of their material possessions. Some of the material to be presented has been offered at various times during the past few years, but we have never had one coordinated, comprehensive, cohesive program. A brochure describing the entire program will go out in residents’ cubbies on February 15. All of the programs will be recorded, but they will not be broadcast. To assist us in providing enough hand-outs, we are asking residents to sign-up for the Friday sessions. Sign-ups are not necessary for the Tuesday programs.

Reports of Neighborhood Representatives

Neighborhood reps shared information about their neighborhood meetings - dates of meetings, speakers, social and residents’ concerns.

Reports of Committee Chairpersons:

Accessibility: Claudette Columbus
1) I have asked Sandi Deane to have a look at the blueprints of the new pool; she is very concerned about the railings.
2) Now that the clinic is on the Duke medical network, will they now be able to treat Croasdaile patients of Duke doctors other than Dr. White?
3) Claudette distributed a "useful information" handout:
   Durham stores with free delivery on first order over $10:
   Such a site could relieve difficulties experienced by shut-ins.

Buildings and Grounds: John Wyman
“Dig Away Day” is being offered to Croasdaile Residents and Employees to come to the “Sorrel Gardens” found immediately behind the Village Commons Dawson Great Room (next to the Dining Room) during the times of 9:00AM and 4:00PM on 2/22/17. We are giving some plants away that will be lost in the upcoming Reconstruction. Please do not take any plants until you have checked in on 2/22/17.

   This event is only for Residents and Administration employees of Croasdaile Village - no “outsiders”: Residents can show up any time between 9-4PM - Employees anytime in the afternoon;
   All residents must follow “Building & Grounds Committee Instructions for All Residents” that are in their Resident Handbooks - John K. Wyman will have a copy there on the 22nd for any questions;
   Although we will have a few shovels you can use, if you already have one please bring it and you must have a container of some kind to carry the plant(s) back to your Residence - it’s OK to take the dirt with you;
   All Residents and Employees who wish to take a plant must check in with John K Wyman when they arrive and check out with him when they leave;

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Plants that will be available will be:
    Ajuga reptant or Common bugle - for Employees only
    Narcissus or Daffodil
    Hellebores
    Cannas or Bulbs
    Iris

**Business Center:** Lex Silbiger
In 2016 the name of the Computer Room Committee was changed to that of CV Business Center. The weekly consultation hour was changed from 9:30-10:30 AM to 10:00-11:00 AM. The former chair of the committee, Alexander Silbiger, was appointed Manager of the Center. Other consultants serving the center are Bill Gentry and Kenneth Carle.

The Business Center offers residents the use of 6 desktop computers (3 PCs and 3 Macs), 3 multi-purpose copier-printer-scanners, and a paper shredder. Consultation and guidance is offered for Windows and Apple computers, iPads, and iPhones.

**Bylaws:** Bill Gentry
Copies of the By-Laws and of the Standing Rules of the Residents’ Association are in the Library and on the Croasdaile Village Residents’ website and can also be accessed at C. under the resident association tab.

**Communications:** Sharron Nance
The open bulletin board in the mail room has been in use for some time now. We’ve had our ups and downs with people removing items that other residents posted. At times, all items were repeatedly removed. That has stopped, but we still have one or more persons removing single postings now and then. This is aggravating, but otherwise the board is working for those who want to post non-partisan items. One of our residents mentioned that we approved it on a trial basis and asked that we revisit that approval. Sharron asked for a show of hands from those who want to keep this open board. The majority of the hands in the room went up.

**Dining Services:** Edith Kelb
February dining activities:
   Feb 9 - South American theme buffet
   Feb 14 - Special Valentine’s Day Buffet - Note that non-CV guest charge is higher for this meal
The Dining Committee met Jan 27 for our first meeting
   More and more residents are using the facilities rather than having trays in their rooms. Residents can order many items on the day they want them. Many items can be “custom” ordered, such as hot dog with sauerkraut.
The Dining Committee will be re-distributing the reservation rules as a reminder:
   Normal rules - Reservations allowed only if you have 5 or more UNLESS you have non-CV guests
   When there are special holiday reservation rules they will be explicitly stated on the holiday menu.
   Please check in at the hostess desk and never, ever, remove a “reserved” sign!
Finally we have a man on the dining committee!

**Finance:** Woody Mason - No Report

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**Health Services:**  Mary Ann Marples  - No Report

**Library:**  Dottie Osborne
Since the Residents' Association Annual Meeting the library has been given about 300 books, many of which we will have to contribute to other groups. Some to the gift shop here. Please note the mobile display case which now features a handsome collection of wildlife art which Boyd Strain has set up in connection with the new display of art in the hallway leading to Few Chapel. The library also has a display focusing on South America - along with books by and information about noted South American authors.

**Life Enrichment:** Barbara Hastings
Barbara encouraged to read their calendars in order to take part in the mid-winter activities such as the presentation in Ponder about South America and the special South American dinner.

**Recycling:** Anne Aitchison
Our current challenge is working with James Sanes to get curbside carts distributed to those who desire them, as they become available at Home Depot CV's supplier. We continue to work with Sharron Nance to get information on screens. We are working on re-use projects as well as composting; Richard McCleery is leading both of those efforts.

**Religious Life:** Rita Sorensen
Coverage for chapel services while Laurie is recovering were announced. Guest speakers and the current divinity student interns will provide Sunday services. February is Black History month and spirituals will be sung among other celebratory markers. Share The Warmth and Urban Ministries were chosen as the recipients of the January offerings. Denise Waters will participate in Life Around The Table, a Sabbath for clergy that takes place one day a month during the coming year. A request for an outside fundraiser was denied because the group is not a non profit organization.

**Safety and Security:** Dick Grambow - No report

**Welcome:** Vonnie Torbert
New Residents: Donald & Pepper Fluke moved in 1/24/17, The Homestead A325 Ph. 2519

New Residents need and want to feel like they’ve been Adopted into Croasdaile Village & their New Neighborhood Home. I want to organize more visits from the Neighborhood Welcome person & their Neighborhood Rep. A number of residents have given me several suggestions they feel would have helped them.

1. Having someone to Eat With & explain "How the Dining Room Works" Especially the First Week they’re here and several weeks to follow. (Winter & Spring Menus) This is the Important item I’ve heard the MOST.
2. Explain the Life Enrichment Calendar & different locations programs take place.
3. I’m looking for a few "Extra Welcome People" that can do visits during the first month New Residents move here.....If the Neighborhood Welcome person is not able to do the "extra weekly visits the first month”.

It is difficult to take in all the Information people are given that First Week. That`s why I feel it`s Important for more visits and it speeds up the bonding process. We can help them "Bloom where they are Planted" giving them "Tender Loving Care.”
Wellness: Fred Best.
The Wellness Committee is completing final preparations for the Indoor Field Day to be held on Friday, February 10. The following will be offered:
  - Great Room - Wii bowling, popcorn
  - Ponder Auditorium - Bocce (2 courts), Corn Hole toss
  - Roy’s Room - Ladder toss
  - Lower Level Meeting Room - Can crushing
  - Game Room - Ping Pong
  - Pottery Room - Gratitude crafts
The games will be offered from 10:00 mil Noon.
The Wellness Committee meets the 3rd Wednesday of each month at 3 pm in the pottery room.

Gift Shop: Ann Earley - No Report

Old Business - none

New Business
  - The appointments of the following Additional Chairmen were approved:
    Auditor - Dave Miller
    Food Drive - Jim Hastings
    Employee Appreciation Fund - Ev Hughes
  - The 2017 Residents’ Calendar was approved, including the following dates:
    Food Drive - April 9-24, 2017
    Employee Appreciation Fund Drive - November 2017

Acceptance of 2016 Audit Report: It was moved by Woody Mason that the 2016 Audit Report be accepted. The motion was seconded and approved.

The meeting adjourned at 10:55 AM.

The next meeting will be on March 7 at 10:00 AM in the lower Level Meeting Room.

Respectfully Submitted, Carol Rist, Secretary